

Ladder Inspection Checklist



All ladders to be given a unique identification reference and to be stencilled or marked on in prominent location .

Inspection Date		Ladder Reference No.	
Ladder Description			
Ladder Type		Material of Ladder	
Name of Assessor		Signature of Assessor	
Fit for Use		Inspection Date	

Aluminium and Wooden Ladders	Yes	No
Are all rivets and fastenings in place and secure ?	<input type="checkbox"/>	<input type="checkbox"/>
Are the stiles free from distortion and damage ?	<input type="checkbox"/>	<input type="checkbox"/>
Are all the rungs in place and secure ?	<input type="checkbox"/>	<input type="checkbox"/>
Are the rungs and stiles free from distortion and damage ?	<input type="checkbox"/>	<input type="checkbox"/>
Are the stiles and rungs free from sharp edges ?	<input type="checkbox"/>	<input type="checkbox"/>
Is the ladder free from flaws, cracks and defects ?	<input type="checkbox"/>	<input type="checkbox"/>
Is the ladder free from corrosion ?	<input type="checkbox"/>	<input type="checkbox"/>
Are all (top and bottom) anti slip feet in place, secure and free from damage ?	<input type="checkbox"/>	<input type="checkbox"/>
If the ladders are made from wood, are they coated with clear varnish not paint which can hide defects ?	<input type="checkbox"/>	<input type="checkbox"/>
Is the ladder marked with a SWL /	<input type="checkbox"/>	<input type="checkbox"/>
Is the Ladder suitable for use ?	<input type="checkbox"/>	<input type="checkbox"/>

Stepladders - as above plus the following	Yes	No
Are the stepladders stable when positioned on level ground ?	<input type="checkbox"/>	<input type="checkbox"/>
Are hinges in place, secure and free from damage ?	<input type="checkbox"/>	<input type="checkbox"/>
Are brackets/spreaders free from distortion and damage ?	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments

Results	Yes	No
Has the Ladder failed on any of the above items ?	<input type="checkbox"/>	<input type="checkbox"/>

IF SO TAKE THE LADDER OUT OF SERVICE NOW

Can the ladder be repaired	<input type="checkbox"/>	<input type="checkbox"/>
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IF NOT FOR THE LADDER TO BE DESTROYED / LANDED ASHORE FOR DISPOSAL

Additional Comments